



THE ALUMNI SOCIETY OF THE COLLEGE OF THE BAHAMAS BOARD OF DIRECTORS CHARTER

Purpose

The purpose of The College of The Bahamas Alumni Society is:

- To encourage the continuing engagement and involvement of College of The Bahamas Alumni with The College
- To provide a means of continued fellowship and communication between all graduates of The College of The Bahamas
- To support The College of The Bahamas in ways that will help to enrich the student life experience
- To support The College of The Bahamas in ways that will help to drive College development
- To support The College of The Bahamas in its mission “to support and drive national development through teaching, research & innovation and service to the community”
- To promote an awareness of the work of The College and the importance higher learning

Members of the Alumni Society of The College of The Bahamas

All former College of The Bahamas students (or its antecedent The Bahamas Teacher’s College) who successfully completed their programmes of study are members at large of the Alumni Society.

Honorary degree recipients of The College are also members at large of the Alumni Society.

Dues

There are no Alumni Society dues.

Alumni Society Board of Directors

The Alumni Society Board of Directors shall consist of eleven members including ten alumni and The College’s Director of Alumni Relations (or designee of the Associate Vice President External Affairs), ex-officio, who shall also serve on the Board’s Executive Committee. The Board shall meet no less than four times per year. Sub-committee meetings and the Annual General Meeting of members at large shall be distinct from Board meetings. The Board shall be supported by a staff member of The College’s Alumni Relations & Development Office, who shall serve in a secretariat capacity to the Board generally and including standing subcommittees.



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Composition of the Board of Directors

1. Chair – Executive
2. Immediate Past Chair – Executive
3. First Vice Chair – Executive
4. Second Vice Chair – Executive
5. Grand Bahama Chair - Executive
6. College of The Bahamas Director of Alumni Relations, Ex Officio – Executive
7. Director
8. Director
9. Director
10. Director
11. Director

Board of Directors Terms & Other Board Membership:

Members of the Board of Directors may serve a term of two years, with a maximum two terms served consecutively, and a maximum of eight years of board service in total.

The terms of Alumni members serving on the board will be overlapping such that a maximum of 50% of the Alumni board members at any given time will be entering a first year of service on the board.

Executive committee positions of the board shall be elected annually by the board members.

The Chair of the Board shall also serve as the Alumni representative on the College Council.

An Alumni member of the Board of Directors or an alternative Board designee shall serve on The College of The Bahamas Alumni Magazine Editorial Board.

Board of Directors Subcommittees

The Board of Directors shall establish and maintain the following standing subcommittees:

- Executive Committee
- Nominating Committee
- Alumni Annual Fund Committee.

The Board of Directors may at its discretion establish additional subcommittees as may from time-to-time be deemed necessary.



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The Board may at its discretion invite other members at large or members of the broader College community, including faculty, students, staff, and donors, to serve on subcommittees.

The Executive Committee however shall comprise only members of the Board of Directors. Directors shall be nominated and elected from within the Board. The Executive Committee shall:

- Develop the strategic focus of the Board of Directors
- Retain ultimate responsibility for the planning and management of Alumni Society finances
- Submit timely reports of Executive Committee findings and conclusions to the Board of Directors

The Nominating Committee shall be chaired by a sitting member of the Board of Directors. It shall comprise no less than three members including at least one other sitting Board member. The Nominating Committee shall be responsible for:

- Establishing the process for the nomination of Alumni Society members at large to fill vacancies on the Board of Directors
- Establishing the process for the confirmation of nominees to fill vacancies on the Board of Directors
- Facilitating the confirmation process each year at the Annual General Meeting

The Alumni Annual Fund Committee shall be chaired by a sitting member of the Executive Committee. It shall comprise no less than five members including at least one other sitting Board member. The Alumni Annual Fund Committee shall:

- Assist in the fundraising efforts of The College
- Play a leadership role in growing The College's Annual Fund.

Annual General Meeting (AGM) of the Alumni Society

Invitation to the AGM is open to all members at large of the Alumni Society

The AGM shall be held every 12 months, no later than the fourth Thursday in September and shall be at a College of The Bahamas campus.

Each year at the AGM:

- The Chair of the Board of Directors shall submit a written Annual Report to members at large
- The Nominating Committee shall present and the members at large confirm members to fill vacancies on the Board of Directors.
- Proposed amendments to the Charter of the Alumni Society Board of Directors shall be presented and confirmed by the majority members at large in attendance